

1st Thorner and Scarcroft Scout Group: Payments Policy

In order to provide fun, challenge and adventure at our regular evening sessions and on camps/events the Group relies on funds collected via subscription ("subs") and camp/event fees. This payment policy outlines how such payments are organised and managed and contains our policy for overdue payments. By your child remaining a member of 1st Thorner and Scarcroft Scout Group, as parents/guardians you are confirming your acceptance of this policy. We are determined that financial hardship should not prevent a young person from benefiting from the fun, challenge and adventure of Scouting; our financial hardship policy is outlined at the bottom of this page.

What do payments cover?

Subscription fees cover provision of day-to-day equipment and a venue for regular weekly meetings. These also cover your annual Scout Association membership fee, personal accident insurance and insurance of our equipment, as well as other general running costs of the Group.

Event fees vary in what they cover (specific details are provided in event invitation e-mails) however usually cover site/accommodation fees, food and activities for the duration of the event.

Payment collection

When a payment is required, the contact(s) detailed on Online Scout Manager will receive an e-mail from myscout@onlinescoutmanager.org.uk. This e-mail will detail the amount and reason for the payment request and will provide you with a link to pay online. You can also use the same link to set up a direct debit to automatically take payments when you sign up to an event or subs become due. The payment request e-mail will also state a deadline date by which time the payment must be received by our Treasurer. If you wish to pay by cash or cheque you can do so – these must be sealed in a labeled envelope and passed directly to the Group Treasurer. Cheques should be made out to "1st Thorner Scout Group".

Overdue payments

If payments are not received by the Group Treasurer by the deadline stated on the request e-mail, the following action will be taken:

Subscription fees: If subscription fees become overdue you will not be able to book your child onto, or pay for any camps or events until subscription fees are settled. If subscription fees are not settled by a particular event booking deadline, you may not be able to book on to the particular event at all. If subscription fees for a particular term are not settled by the end of the last section meeting of that term your child may lose their place in the section and may need to join a waiting list in order to return.

Event payments: If payment for a particular event is not received by the specified deadline your child may lose their place on the event.

Financial Hardship

We recognise that from time to time individuals may fall upon financial hardship and not have the ability to make a payment on time or in full. ***We are determined that financial hardship should not be a barrier to a young person having the opportunity to gain valuable skills within Scouting***, so we have a number of options available to us to support in these circumstances. Therefore if you find yourself unable to make a payment for genuine reasons by the advertised deadline, you **MUST** inform the Group Scout Leader or the Group Treasurer (in confidence) **BEFORE** the advertised payment deadline. Where no case for financial hardship has been made and a payment is not received by the advertised deadline this will be treated as an overdue payment as above.

Discretion

The Group Scout Leader and Group Treasurer reserve the right to use their discretion in the application of this policy when they feel it is necessary.

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